

TUESDAY, JANUARY 22, 2019 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Brian Lintgen, Jon Stueve, Kara Habben, Brad Kelvington, Jason Craft, Jerome Muggli, Rich Schreiner, Jason Spoden, Jason Blum, Dan Weber and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY MILLER, SECONDED BY THEISEN, TO APPROVE THE AGENDA OF THE JANUARY 22, 2019 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

CONSENT AGENDA

A. Minutes – January 8, 2019

B. One Day Gambling License, NWTF Stearns County Thunderin' Toms

C. Resolution No. 2019-02, A Resolution Authorizing an Interfund Loan to Fund a Deficit Balance in the TIF Fund for TIF District No. 5-4 (Schurman TIF)

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

SAFE ROUTES TO SCHOOL GRANT DISCUSSION

Brad Kelvington, Superintendent of Rocori Schools and Kara Habben, a representative of the Rocori School Board were present to discuss the Safe Routes to School Grant that the City and District were awarded in 2015.

Kelvington explained that many of the improvements that were planned for in the grant have already been accomplished by the City and the County including the dynamic speed signs, crosswalks and the roundabout on Co Rd 2 and Co Rd 50.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO WITHDRAW FROM THE SAFE ROUTES TO SCHOOLS GRANT, SPECIFICALLY FOR THE PROJECT THAT THE CITY WAS AWARDED IN 2015. MOTION PASSED 5-0.

DEVELOPMENT AGREEMENT FOR ALEXANDER PARK

Jerry Muggli, a representative of the River Park Community Foundation, along with Jason Craft, project designer from Coldspring, presented the development agreement for Alexander Park.

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE ENTERING INTO A DEVELOPMENT AGREEMENT WITH RIVER PARK COMMUNITY FOUNDATION FOR THE DEVELOPMENT OF ALEXANDER PARK. MOTION PASSED 5-0.

FEE SCHEDULE CHANGES FOR 2019

Murphy stated that several fees were updated on the fee schedule including event security, water meters, phosphorus, structure fires and accident fees. The Revolving Loan Fund Application fee was a new charge added to the schedule.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE ORDINANCE NO. 371, AN ORDINANCE AMENDING THE FEE SCHEDULE. MOTION PASSED 5-0.

FIRE DEPARTMENT GEAR AND EQUIPMENT PURCHASE

Chief Weber reported that bunker coats and pants have a ten year life span and the SCBA tanks have a fifteen year life span. He stated that in order to keep up to date with current equipment the older equipment has to be cycled out.

MOTION WAS MADE BY KNAPP, SECONDED BY THEISEN, TO APPROVE THE PURCHASE OF NINE BUNKER COATS AND EIGHT BUNKER PANTS AND SUSPENDERS AT A TOTAL COST OF \$18,001.00 FROM FIRE EQUIPMENT SPECIALTIES AND FURTHERMORE, TO BE PAID OUT OF THE FIRE DEPARTMENT DONATION FUND LINE ITEM 30-40-42-6311. MOTION PASSED 5-0.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF SIX SCBA AIR TANKS FROM EMERGENCY RESPONSE SOLUTION AT A COST OF \$4,950.00 AND FURTHERMORE, TO BE PAID OUT OF THE FIRE DEPARTMENT DONATION FUND LINE ITEM 30-40-42-6311. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Purchase of Snow Hauling Trucks

Stueve explained that Ron Fuchs and he had looked at two trucks from Manders Diesel in Lakeville, MN. He stated that the trucks are in good condition and Ron will be able to convert them into snow hauling trucks. He added that the dealership is able to process the license and tax for the transaction in the amount of \$625.00. MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO APPROVE THE PURCHASE OF TWO INTERNATIONAL TRUCKS FROM MANDERS DIESEL AT A COST OF \$9,625.00 AND FURTHERMORE, TO BE PAID OUT OF STREETS DEPARTMENT CAPITAL EXPENDITURE LINE ITEM #6413. MOTION PASSED 5-0.

B. Update on Running Power to City Public Parking Lots

Stueve stated that he got a quote from Faber Electric to install a 100 amp outlet on a 4x4 pole in the City owned parking lot south of Winners Bar. The quote is for \$2,675.00.

CITY ENGINEER REPORT

A. Water Treatment Update

Lintgen explained that the Minnesota Department of Health is still reviewing the pilot study and staff is awaiting a response from them.

B. Alexander Park Update

Lintgen stated now that the developer's agreement is approved they will begin on site work for the park.

POLICE DEPARTMENT REPORT

A. Monthly Reports

Chief Blum presented the monthly reports from November and December of 2018.

B. Squad Car Update

Chief Blum stated that he has obtained price quotes for a Dodge Durango and a Chevy Tahoe squad. He stated that there is a 2018 Ford SUV that was going to auction that Schwieters Chevrolet was going to bid on but he was unsure of what the results were of the auction. He stated this Ford SUV only has fifteen miles on it but that it is dark blue in color instead of black.

C. Burglary Update

Chief Blum briefed the Council on a 1st degree burglary call that the department investigated that resulted in an arrest in the City of Richmond.

D. Golf Cart Issue

Chief Blum briefed the Council on a theft call at a business in Cold Spring of a golf cart and stated that the golf cart had been recovered and returned to the owner.

E. Shop with a Cop Update

Chief Blum stated that three officers from the department participated in the Shop with a Cop event at the Sauk Centre Walmart store.

CITY ADMINISTRATOR REPORT

A. Pay Equity Report

Murphy stated that the pay equity information has been entered and it appears that the City is in compliance. She stated that after the report is submitted to the State the City will receive confirmation on compliance.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE 2019 PAY EQUITY IMPLEMENTATION REPORT COMPLETED BY KATHLEEN MURPHY AS PRESENTED. MOTION PASSED 5-0.

B. MCFOA Conference

Murphy stated that she would like to attend the Minnesota Clerks and Finance Officers Association Conference in St. Cloud on March 20-22, 2019.

MOTION WAS MADE BY THEISEN, SECONDED BY MILLER, TO APPROVE ATTENDANCE AT THE ANNUAL MCFOA CONFERENCE. MOTION PASSED 5-0.

C. History Day at Rocori Middle School

Murphy invited the Council to serve as judges for the History Day Event for 7th Graders at Rocori Middle School on Wednesday, February 27th.

D. Set Date for Workshop on the Space Study

Murphy asked what date the Council would like hold a workshop to discuss the Space Study in detail. The Council indicated that they would hold the workshop on Thursday, February 14th at 3 pm.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$127,422.47 AND SUPPLEMENTAL LIST TOTALING \$31,570.41 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

BOARD AND COMMISSION UPDATES

- A. Planning Commission – No meeting
- B. Heritage Preservation Committee – No meeting
- C. Park Board – Meeting scheduled for the following Monday
- D. Economic Development Authority – Councilor Theisen stated that they discussed the DEED Investment Fund and the EDA’s five year plan. He announced the EDA Marketing Event on February 28, 2019 and the Cold Spring Area Chamber of Commerce Luncheon on Thursday, February 14th which will feature a presentation by the EDA.
- E. Rocori Trail Construction Board – No meeting

ADJOURN

MOTION WAS MADE BY THEISEN, SECONDED BY KNAPP, TO ADJOURN AT 7:02 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

Dave Heinen, Mayor

Brigid Murphy, City Administrator