

TUESDAY, JANUARY 14, 2020 COLD SPRING CITY COUNCIL MINUTES

The meeting was called to order by Mayor Dave Heinen at 6:30 p.m. The following City Council members were found to be present: Mayor Dave Heinen, and Council Members Jayme Knapp, Shannon Miller, Doug Schmitz and Gary Theisen. Others present: Brigid Murphy, Brian Lintgen, Jason Blum, Jason Spoden, Tammy Paczkowski, Jon Stueve, Pam Glazier and Angie Mueller.

APPROVAL OF THE AGENDA

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE THE AGENDA OF THE JANUARY 14, 2020 CITY COUNCIL MEETING AS PRESENTED. MOTION PASSED 5-0.

OPEN PUBLIC FORUM

Pam Glazier inquired about a project on Greystone Road as she said she had been approached by Kraemers and the City about “getting the front of her property”. Murphy clarified that there are two separate projects. She stated that Kraemers own a lot that is southeast of Glazier’s property and that they were looking at a project to annex their property into the City, but that they have since decided not to move forward with this project. Murphy stated that the City will be installing a water line from the well property it owns on Greystone Road to the Business Park and that they have since decided to place the water line in the right of way instead of trying to get an easement. Glazier thanked the Council for the clarification on the matter.

CONSENT AGENDA

A. Minutes – December 23, 2019

B. Stearns County Thunderin’ Toms – LG220 Application – Raffle held March 27, 2020 at The Great Blue Heron

C. Appointment of election judges for the March 3, 2020 Presidential National Primary, the August 11, 2020 Primary Election, and the November 3, 2020 General Election: Brigid Murphy, Kris Dockendorf, Lois Lieser, JoAnn Thelen, Cheryl Kubiak, Mary Kiess, Anita Neu, Debra Holder, John Maile, Cathy Bales, Barb Fuchs, and Adelaide Turkowski; furthermore, to appoint Brigid Murphy, Kris Dockendorf, Lois Lieser, and JoAnn Thelen as head election judges.

D. Approve Resolution No. 2020-03 – Richmond Lions Club Off-Site Gambling Permit

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED 5-0.

APPROVE RESOLUTION NO. 2020-01 – ANNUAL APPOINTMENTS AND SETTING MEETING DATES

Murphy explained some minor adjustments to the appointments and meeting dates for 2020.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE RESOLUTION NO. 2020-01, A RESOLUTION SETTING THE ANNUAL APPOINTMENTS AND MEETING DATES. MOTION PASSED 5-0.

PUBLIC WORKS DIRECTOR REPORT

A. Approve Revisions to the Public Works Technician IV Position

Stueve explained several revisions to the mechanic position job description including the modification of the job duties to 75% mechanic and 25% streets.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE REVISIONS TO THE PUBLIC WORKS TECHNICIAN IV POSITION. MOTION PASSED 5-0.

B. Request to Advertise for Hiring a Public Works Technician IV

Stueve explained that Ron Fuchs is planning on retiring in May and that he would like to begin advertising for the position. He explained that their goal would be to have several months of overlap for training the person that gets hired.

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO APPROVE THE ADVERTISEMENT FOR THE HIRING OF A PUBLIC WORKS TECHNICIAN IV. MOTION PASSED 5-0.

C. Request to Purchase 50 Tons of Road Salt

Stueve explained this purchase would be enough to make it through the end of winter and is approximately half of what was budgeted for the year. Councilor Theisen expressed his concern about using too much salt and the negative impact it has on the environment. He urged motorists to slow down and drive for the road conditions.

MOTION WAS MADE BY KNAPP, SECONDED BY SCHMITZ, TO APPROVE THE PURCHASE OF 50 TONS OF ROAD SALT FROM HOLICKY BROTHERS AT \$117 PER TON FOR A TOTAL OF \$5,850.00 AND FURTHERMORE, TO BE PAID FOR OUT OF THE STREETS AND SNOW DEPARTMENT BUDGET LINE ITEM #6315. MOTION PASSED 4-1. MAYOR HEINEN, COUNCILORS MILLER, SCHMITZ AND KNAPP IN FAVOR. COUNCILOR THEISEN OPPOSED.

CITY ENGINEER REPORT

A. County Road 158/1st Street South Update

Lintgen stated that the final design of the project should be finished in February and that construction will begin in the spring.

B. Water Treatment Update

Lintgen stated that meetings are continuing with staff to discuss design updates and layout of the plant.

C. Water and Sewer Projects with Cold Spring Brewing Company

Lintgen stated that the plans and specifications for Well #8 and #9 are completed. He stated that the next step will be to obtain quotes for the drilling of the well.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PLANS AND SPECIFICATIONS FOR WELL DRILLING ON THE CITY OF COLD SPRING PROPERTY. MOTION PASSED 5-0.

POLICE DEPARTMENT REPORT

A. Approve Resolution No. 2020-04, A Resolution Accepting a Gift in Honor of National Law Enforcement Appreciation Day

Chief Blum thanked Shirley Fiala for the \$100 to the Police Department in honor of National Law Enforcement Appreciation Day.

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO APPROVE RESOLUTION NO. 2020-04, A RESOLUTION ACCEPTING A DONATION TO THE POLICE DEPARTMENT IN HONOR OF NATIONAL LAW ENFORCEMENT APPRECIATION DAY. MOTION PASSED 5-0.

B. Purchase of Aladtec Scheduling Software

Chief Blum stated that the scheduling software was included in the budget for 2020 and that it is a yearly fee for the software.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE THE PURCHASE OF SCHEDULING SOFTWARE FROM ALADTEC AT A COST OF \$2,995.00 AND FURTHERMORE, TO BE PAID FOR FROM THE POLICE DEPARTMENT BUDGET LINE ITEM #6123. MOTION PASSED 5-0.

C. Monthly Reports

Chief Blum presented the monthly call reports for December 2019.

D. Other

Chief Blum gave an update on the squad car that was ordered in 2019. He stated that all of the orders placed last year have been delayed and that they have not given a definitive date on when it will arrive. He stated that he hopes to have that information before placing the order for the squad car purchase for this year.

CITY ADMINISTRATOR REPORT

A. Temporary Access Road Agreement, Northern Natural Gas Company

Murphy explained that Northern Natural Gas is planning to expand their existing natural gas line. She stated they are doing soil borings and survey work on the Fuchs Farm and are requesting a temporary road access to drive over the City property to get access to the Fuchs land. She stated that the term of the access would be for six months from the start of the soil boring.

MOTION WAS MADE BY KNAPP, SECONDED BY MILLER, TO APPROVE ENTERING INTO A TEMPORARY ACCESS ROAD AGREEMENT WITH NORTHERN NATURAL GAS COMPANY. MOTION PASSED 5-0.

B. Fire Department Firefighter Interviews Schedule and Appointment of Two Council Members to the Interview Panel

Murphy provided a suggested date of February 1st for the firefighter interviews. Several members of the Council had conflicts for that date and instead suggested February 8th. She stated she would check with the other members of the hiring committee and the applicants to confirm the date for interviews.

MOTION WAS MADE BY SCHMITZ, SECONDED BY MILLER, TO APPOINT TWO COUNCIL MEMBERS, COUNCILOR KNAPP AND MAYOR HEINEN, TO THE FIRE DEPARTMENT INTERVIEW PANEL. MOTION PASSED 5-0.

C. Legislative Day

Murphy stated that March 19th is Legislative Day, which is also one of the dates of the Municipal Clerks and Finance Officers Association Conference. She requested the Council to notify her if they would like to attend Legislative Day and if they would prefer that she goes to the Legislative Day instead of the conference.

LIST OF BILLS AND ADDITIONS

MOTION WAS MADE BY MILLER, SECONDED BY KNAPP, TO REVIEW AND ACCEPT THE PAYMENT OF THE ACCOUNTS PAYABLE ACCORDING TO THE LIST TOTALING \$517,582.48 AND SUPPLEMENTAL LIST TOTALING \$8,592.12 PRESENTED BY CITY STAFF. MOTION PASSED 5-0.

ADJOURN

MOTION WAS MADE BY SCHMITZ, SECONDED BY KNAPP, TO ADJOURN AT 7:01 P.M., SEEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL. MOTION PASSED 5-0.

David Heinen, Mayor

Brigid Murphy, City Administrator